

**Assistant Finance Director
Town of Lincoln**

The Town of Lincoln is seeking a highly motivated individual to serve as the Town Assistant Finance Director. This position is responsible for assisting the Finance Director in the oversight of the day-to-day financial operations of the Town of Lincoln, including treasury and general accounting functions. An Associate's degree in Business Administration or accounting, a minimum of two years general accounting experience and experience with general bookkeeping procedures through trial balance and with payroll are required. Municipal finance skills and general management experience a plus. Additional experience preferred includes experience with OPAL and Phoenix Software programs. Salary and benefits as prescribed by Town Ordinance.

For more information or an application, contact Joanne McManus, Personnel Director, 100 Old River Rd, Lincoln, RI 02865 at 401-333-8434 or visit our web site at www.lincolnri.org. Application and resume must be submitted by **August 4, 2010**. EEO